

# House rules

What follows are the general rules that apply within Arrowhead Events vzw...

# **Composition of the Council**

# Article 0

The Council of Arrowhead Events vzw is composed off:

President: Jeremy Naus

• Vice-President: Koen Rutten

• Treasurer: Bjorn Meyers

Secretary: Steven Vercruysse

## Actual members:

- Jeremy Naus
- Steven Vercruysse
- Bjorn Meyers
- Koen Rutten
- Kristiaan Vielfont

# **General Rules**

# Article 1

The budgets for the events are completely calculated by the Council.

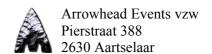
If an event exceeds its budget, the project-responsible will have to make up the difference. The Council can, with a normal majority of votes, decide to allow an exception to this.

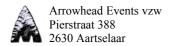
## Article 2

Between events, all possessions of Arrowhead Events vzw are required to be stored in the associations storage. Exceptions to this are only possible with a written permit of the Council.

# Article 3

New projects are only considered when the applicant has a project team, a sound financial plan and if the concept fits within the innovation Arrowhead Events vzw wishes to produce within the Larplandscape. The Council can refuse applications for new projects without mention of reason. All intellectual properties become the property of the association, the Council can, with a normal majority of votes, allow exceptions to this.





## Article 4

Buying and / or creating new material always happens in consultation with the Council.

Everything that is bought and / or created without approval from the Council will be paid for by the project responsible. the Council can, with a normal majority of votes, allow exceptions to this.

#### Article 5

The prices for participation in events is set by the Council. Deviations to these prices need to be approved by the Council.

## Article 6

The logo of the association should be present on all publications. As a minimum the arrowhead should be visible.

### Article 7

The association is a-political and a-religious.

## Article 8

Taking part in an event implies agreeing with the house rules and regulations of the association.

#### Article 9

Medical data will be preserved until one week after an event. After this week the data will be removed.

# **Disciplinary rules**

# Article 10

A person who violates the house rules, regulations and / or event-rules will receive a written warning from the Council. After 2 written warnings from the Council one is suspended indefinitely from participation in Arrowhead Events vzw events.

# Article11

The Belgian Law is in effect at all times. This means that alcohol-consumption is only allowed from the age of 16, the same goes for smoking.

The Belgian law also applies for illegal drugs. Illegal drugs are not allowed on Arrowhead Events vzw events.

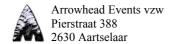
The Belgian and EU laws are in effect at all times.

# **Budgets**

## Article 12

Available budgets are calculated as follows:

- Calculation of the fixed costs
- Calculation of the due result per event



• Working budget = turnover - fixed costs - due result

Calculation of fixed costs (including food and drinks)

weekend event: food and drink per participant incl. crew: 25 Euro

• 1-day event: food and drink per participant incl. crew: 10 Euro

terrain: rental cost

• transportation: rental cost + fuel

Calculation of fixed costs (NOT including food and drinks)

• terrain: rental cost

• transportation: rental cost + fuel

Calculation of the due result per event

Due results exist to ensure the operation of the association and to realise the goal of buying our own terrain.

- every weekend-event should generate a result of at least 1200 Euro
- every 1-day event should generate a result of at least 500 Euro
- furthermore the effective result of the event is set at 25% of it's turnover. If the 25% is less then the minimal due result, then the minimal due result is in effect. In all other cases the 25% should be achieved.

## Article 13

Events that don't reach their minimal result will have to answer personally to the Council. Furthermore they will receive a strict budget from the Council. If at that point an event still does not achieve the minimal result it will be suspended or the price for participation will be increased.

## Article 14

Decisions on investments are take by the Council.

### Article 15

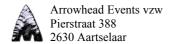
Prices for participation are set to:

- weekend event with food and drinks included (48 hours, fr-evening to su-afternoon):
  - player: 100 Euro (actual members receive a 5 Euro discount)
  - npc: 50 Euro (actual members receive a 5 Euro discount)
- 1-day events with food and drinks included (12 hours):
  - player: 40 Euro (actual members receive a 5 Euro discount)
  - npc: 25 Euro (actual members receive a 5 Euro discount)

Kitchen-crew and crew participate for free, but there is a maximum number of kitchen-crew and crew allowed:

Kitchen-crew: maximum 10% of the total of paying participants

Crew: maximum 7% of the total of paying participants



The Council can allow exceptions to this on an per-event basis.

# Example:

On a total of 100 paying participants (ex 60 players and 40 npc's) you'll have a maximum of 10 people kitchen-crew and 7 people crew.

Remark: actual members, members of the daily management and members of the Council do not receive additional discounts on participation prices. They pay the same as normal members.

# **Membership fees**

## Article16

The membership fee is set to 25 Euro. Membership is valid from the payment of the fee up until the 31<sup>st</sup> of December of that year.

Memberships should be renewed on a yearly basis on January 1st. Members who don't renew their membership lose all discounts already assigned for that year (until the membership fee is paid). Actual members (and thus also members of the daily management and / of the Council), lose their status as actual member if they don't pay their fee in a timely manner. The Council can, with a 2/3 majority, allow a delay of payment. If a member of the Council and / or the daily management is no longer an actual member, that person also loses his / her function within the Council and / or the daily management.

## Article 17

To be an actual member, one needs to pay the membership fee (as a sign of support to the association).

# Article 18

Membership entitles to a discount for certain activities of the association. This discount is set to 5 Euro per activity. Activities where this discount applies will make explicit mention of this. Not all activities of the association are eligible for this discount.